

Semley Village Hall

Semley Village Hall Management Committee

Annual General Meeting

in

Semley Village Hall

7.00pm 23rd January 2017

Minutes of Meeting

Those present:

Mr. A. Duthie, Chairman
Mr. D. Perry, Hon. Treasurer
Mr. A. Roger, Bookings Secretary
Mrs. A. Becker
Mrs. D. Kennett
Mrs. A. Pitman
Mrs. J. Richards
Mr. M. Dines
Mr. D. Pitman, Sedgehill & Semley PC

Apologies:

Mrs. J. Frisby

1. Election of Chairman

In accordance with the Constitution, Mr. A. C. Duthie volunteered to remain as Chairman of the Village Hall Management Committee. This was seconded and endorsed by the Committee.

2. Bookings Secretary

Mrs. Becker stood down from the post of Bookings Secretary in August 2016. Mr. Andy Roger had volunteered to take up the post and this was seconded and endorsed by the Committee on 23rd August 2016. The Chairman thanked Mrs. Becker for all her efforts and hard work.

Documentation, web site and contact details have been updated with a gmail address (semleyvillagehall@gmail.com) and Mr. Rogers mobile phone number.

3. Appointment of New Committee Members

Mrs. Julie Frisby had previously advised that she would be standing down from the Management Committee. Mrs. Jacqui Richards advised that she was willing to

become a member of the Management Committee. This was proposed by the Chairman, seconded by Mrs. Alanda Becker, and endorsed by the committee.

4. Chairman's Report (April 2015 to March 2016)

The Chairman's Report is attached.

5. Financial Report (April 2015 to March 2016)

The Financial Accounts are attached.

Mr. Perry advised that:

- Gross Income was £2,952.02; significantly less (£850.24) (than in 2014/15 (£3,802.26) due mainly to lower grant funding
 - Hall Hire Income was £1,470; an increase £115.00 (8%) compared with 2014/15 (£1,355.00).
 - Donations of £1,340 (£240 Waitrose, £1,000 Village Fete and £100 Parish Council) had been received; £740 higher compared with 2014/15 (£600)
 - Grants amounting to £140.00 were received South West Area Board R-2 Funding for the Play Area, a significant decrease (£1,686) compared with 2014/15 (£1,826.00).
- Gross payments including capital expenditure and day to day running costs amounted to £1,640.75; £3,162.20 lower than in 2014/15 (£4,802.95).
 - Routine running costs were £1,412.81 - £508.36 higher than in 2014/15 (£904.45) – mainly due to increased electricity and web hosting costs
 - Improvement Programme costs were £227.94. This compares with £3,898.50 spent in 2014/15.
- The closing Bank Balance stood at £5,752.23, an increase of £1310.65 compared with 2014/15 (£4,441.58).

The Chairman thanked Mr. Perry for preparing the accounts.

The accounts were approved and will be submitted to the Charities Commission.

6. Village Hall Improvement Programme

See Chairman's Report

7. Any Other Business

None

8. Date of next Ordinary Meeting

To be advised, but in early 2017.

9. Date of next Annual General Meeting

To be advised.

A.C. Duthie
Chairman