

Semley Village Hall

Semley Village Hall Management Committee Annual General Meeting (for Year April 1st 2019 to March 31st 2020)

held virtually on
20th January 2021 at 7.00pm

Minutes of Meeting

Those present:

Mr. A. Duthie, Chairman
Mr. D. Perry, Hon. Treasurer
Mr. A. Roger, Bookings Secretary
Mrs. J. Richards
Mrs. A. Pitman
Mr. D. Hatcher

Apologies:

Mrs. A. Becker

1. Election of Chairman

In accordance with the Constitution, Mr. A. Duthie volunteered to remain as Chairman of the committee. Mr. D. Perry proposed that Mr. Duthie remain as Chairman. This was seconded by Mrs. J. Richards, Mrs. A Pitman and Mr. A. Roger and endorsed by the committee.

2. Resignations / Appointments

As advised at the last AGM, Mrs. Deborah Kennett has resigned from the committee, but is still available to help with events and fund raising. The other members of the management committee indicated their willingness to continue as such.

3. Re-Appointment of Treasurer

Mr. David Perry agreed to continue as Treasurer.

4. Re-Appointment of Bookings Secretary

Mr. Andy Roger agreed to continue as Bookings Secretary

5. Minutes of Annual General Meeting (April 1st 2018 to March 31st 2019)

These were approved by the committee.

6. Chairman's Report (April 1st 2019 to March 31st 2020)

The Chairman's Report was agreed as being a fair representation of the increased activities at the hall during the period April 1st 2019 to March 31st 2020. The Chairman re-iterated his thanks for the Committees efforts and the significant efforts of many other volunteers who helped construct new paths and the car park, build the new shed, replace guttering, and paint the lobby and toilets.

7. Financial Report (April 1st 2019 to March 31st 2020)

The Financial Accounts are attached. Mr. Perry advised that:

- Gross Income for 2019/20 was £11,201.85; 27% higher (£2,357.29) than in 2018/19 (£8,844.56) primarily due to significantly higher income from grants and events and a slight increase in use by South Hills (Nursery) School.
 - Routine Hall Hire income was £1,272.00; an increase of £51.00 (4%) compared with 2018/19 (£1,221.00).
 - Hall Hire income from South Hills School was £6,720.00; an increase of £340 (5%) compared with 2018/19 (£6,380.00).
 - Donations, Grants and Events contributed £3,204.80 (£1,000 Village Fete, £1,904.80 Section 106 Grants and £300 Polling Station); this was £1,964.80 higher (158%) than in 2018/19 (£1,240.00).

- Gross Expenditure for 2019/20 including day to day running costs, extraordinary and capital expenditure amounted to £14,928.54; £7,072.74 (90%) higher than in 2018/19 (£7,855.80).
 - Routine running costs were £3,911.37; an increase of £680.55 (21%) compared with 2018/19 (£3,230.82) mainly due to £333.76 for web-site hosting and £564.32 for repairs and maintenance offset by reduced miscellaneous expenditure of £246.40.
 - Extraordinary expenditure costs were £11,017.17; an increase of £6,392.19 (138%) compared with 2017/18 (£4,624.98) predominately associated with construction of the new car park (£8,109.44), increasing the size of the play area by relocating the fence and installing new turf (£1,256.96), and constructing new paths and a new wooden shed (£1,295.85).

- The closing Bank Balance on March 31st 2020 stood at £3,282.67 (£2,275.91 in the Current Account and £1,006.76 in the Deposit Account). Although this is £3726.69 lower compared with 2018/19 (£7,009.36), the finances are in a strong position with 2019/20 routine income (£7,604.56) more than adequately covering routine expenditure (£3,230.82).

The Chairman thanked Mr. Perry for preparing the accounts.

The accounts were approved. The relevant financial information will be submitted to the Charities Commission.

8. Any Other Business

There was no other business.

10. Date of next Annual General Meeting

The Chairman advised that the next AGM would hopefully be held in May/ June 2021, considering COVID restrictions in place at that time.

11. Date of next Ordinary Meeting

The Chairman advised that current COVID-19 restrictions need to be observed so daily management committee activity will continue to be conducted using email and phone and if a meeting is required during the current restrictions then it will be conducted virtually. Hopefully, in-person meetings can recommence in the spring / early summer of 2021.

12. Closing Remarks

The Chairman advised that, although the village hall had to close from late March 2020 until September 2020 due to COVID-19, the hall had been able to obtain grants and donations that enabled it to become “COVID Secure” enabling the Pre-School Nursery and other limited community activities to resume in September 2020. These will be summarised at the next AGM.

The Chairman closed the meeting by asking everyone to stay safe and in good health.

A.C. Duthie
Chairman - Village Hall Management Committee
January 21st 2021