

# **Semley Village Hall**

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## **Semley Village Hall Management Committee**

### **Annual General Meeting**

in

Semley Village Hall

7.15pm 18<sup>th</sup> January 2018

### **Minutes of Meeting**

#### **Those present:**

Mr. A. Duthie, Chairman  
Mr. D. Perry, Hon. Treasurer  
Mr. A. Roger, Bookings Secretary  
Mrs. A. Becker  
Mrs. D. Kennett  
Mr. M. Dines

#### **Apologies:**

Mrs. A. Pitman  
Mrs. J. Richards

#### **1. Election of Chairman**

In accordance with the Constitution, Mr. A. C. Duthie volunteered to remain as Chairman of the Village Hall Management Committee. Martin Dines proposed that he remain as Chairman. This was seconded by Andy Roger and endorsed by the Committee.

#### **2. Re-Appointment of Treasurer**

Mr. David Perry agreed to continue as Treasurer.

#### **3. Re-Appointment of Bookings Secretary**

Mr. Andy Roger agreed to continue as Bookings Secretary

#### **4. Appointment of New Committee Members**

No new committee members were appointed.

#### **5. Chairman's Report (April 2016 to March 2017)**

The Chairman's Report was agreed as being a fair representation of activities during the period April 2016 to March 2017.

## **6. Financial Report (April 2016 to March 2017)**

The Financial Accounts are attached.

Mr. Perry advised that:

- Gross Income was £3,282.31; 11% higher (£330.29) than in 2015/16 (£2,952.02) due mainly to higher income from hall hire
  - Hall Hire Income was £1,698.00; an increase £228 (8%) compared with 2015/16 (£1,470.00).
  - Donations and Events raised £1,583.28 (£1,000 Village Fete, £100 Parish Council and £483.28 for the “Gig Night”); £103.28 higher than 2015/16 (£1,480.00).
  - There were no grants made in relation to the Village Hall Improvements programme compared with £140.00 in 2015/16.
- Gross payments including capital expenditure and day to day running costs amounted to £1,505.23; £135.52 lower than in 2015/16 (£1,640.75).
  - Routine running costs were £1,105.23 - £307.58 lower than in 2015/16 (£1,412.81) – mainly due to zero web hosting costs
  - Improvement Programme costs were £400 for solicitors fees associated with the 25 year lease of land for the car park. This compares with £227.04 spent in 2015/16.
- The closing Bank Balance stood at £7,529.56, an increase of £1,777.33 compared with 2014/15 (£5,752.23).

The Chairman thanked Mr. Perry for preparing the accounts.

The accounts were approved and will be submitted to the Charities Commission.

## **7. Village Hall Improvement Programme**

See Chairman’s Report

## **8. Any Other Business**

Andy Roger advised that we had to confirm to the requirements of the Data Protection Act and this may affect how we manage bookings on the calendar. He will be attending a Data Protection course in February 2018.

Martin Dines reported that the Nursery operated by South Hills School had completed the first term and appeared to be pleased with the arrangements. They have requested that the pedestrian gate is replaced. It was agreed that this should be done at the same time as replacing the fence at the front of the hall probably during the summer of 2018. In the mean-time, Martin will try to make the gate easier to open and close.

Andy Roger advised that some prospective hirers were concerned about the amount of South Hill Nursery materials being stored in the hall. The Chairman agreed to discuss this with Louise Wager and Andy Proctor of South Hills.

Martin Dines that the discussions with Sedgehill & Semley Parish Council were continuing regarding erecting School Signs either side of the layby.

The Chairman advised that Tesco's "Bags of Help" could be a funding route for Audio-Visual equipment. An application for funding is being drafted.

Martin Dines advised that energy costs were likely to increase due to increased usage by South Hills in the winter. One option would be to install a Heat Pump to replace the radiant heaters. It was agreed that the electricity usage would be monitored to inform any investment decision.

**9. Date of next Ordinary Meeting**

To be advised, but in early 2018.

**9. Date of next Annual General Meeting**

To be advised.

A.C. Duthie  
Chairman