

Semley Village Hall

Semley Village Hall Management Committee

Annual General Meeting

in

Semley Village Hall

7.15pm 17th January 2019

Minutes of Meeting

Those present:

Mr. A. Duthie, Chairman
Mr. D. Perry, Hon. Treasurer
Mr. A. Roger, Bookings Secretary
Mrs. D. Kennett
Mrs. J. Richards
Mr. P. Gilbert

Apologies:

Mrs. A. Becker
Mrs. A. Pitman

1. Election of Chairman

In accordance with the Constitution, Mr. A. C. Duthie volunteered to remain as Chairman of the Village Hall Management Committee. Mr. D. Perry proposed that he remain as Chairman. This was seconded by Mrs. J. Richards and endorsed by the Committee.

2. Resignations

The Chairman advised that Mr. Martin Dines, prior to leaving the village, had tendered his resignation from the committee. The Chairman stated that Martin had made major contributions to the development and upkeep of the hall and his hard work was fully appreciated. This was endorsed by the Committee.

3. Re-Appointment of Treasurer

Mr. David Perry agreed to continue as Treasurer.

3. Re-Appointment of Bookings Secretary

Mr. Andy Roger agreed to continue as Bookings Secretary

4. Appointment of New Committee Members

The Chairman introduced Mr. Paul Gilbert who had volunteered to become a Committee Member. He was welcomed by the other Committee Members.

5. Chairman's Report (April 2017 to March 2018)

The Chairman's Report was agreed as being a fair representation of activities during the period April 2018 to March 2019. The Chairman re-iterated his thanks for the Committees efforts and the efforts of other volunteers during the period.

6. Financial Report (April 2017 to March 2018)

The Financial Accounts are attached.

Mr. Perry advised that:

- Gross Income was £6,046.28; 84% higher (£2,763.97) than in 2016/17 (£3,282.31) due to significantly higher income from hall hire, specifically that associated with the use of the Hall by South Hills (Nursery) School.
 - Routine Hall Hire income was £1,850.50; an increase £152.50 (9%) compared with 2016/17 (£1,698.00).
 - Hall Hire income from South Hills School was £3,040.00 for the autumn (2017) and spring (2018) terms.
 - Donations and Events contributed £1,155 (£1,000 Village Fete, £120 Parish Council and £35 events); this was £428.28 lower than in 2016/17 (£1,583.28).
- Gross Expenditure including day to day running costs, extraordinary and capital expenditure amounted to £7,554.46; £6,049.23 higher than in 2016/17 (£1,505.23) due primarily to increased running costs and capital expenditure to remodel the toilets, lobby, storage area and main hall.
 - Routine running costs were £2,431.61; an increase of £1,326.38 (120%) compared with 2016/17 (£1,105.23) mainly due to web hosting (£274.08) and increases in electricity charges (£838.50) and cleaning (£162.50) due to increased use of the hall.
 - Expenses for events (Temporary Event Notice, Drinks etc.) and compensation to South Hills Schools (£38.99 for damage caused during a party) amounted to £100.24.
 - Professional fees of £60 were paid to remove a nest of African Bees.
 - Capital expenditure costs were £4,962.61; materials and limited labour costs associated with remodelling the toilets, lobby and storage area, installing undershelf storage and replacing the emergency exit in the main hall, plus painting and decorating amounted to £2797.61; the manufacture and installation (by Valecraft) of the new glass door / emergency exit in the main hall by the play area cost £2,165.00.
- The closing Bank Balance on March 31st 2018 stood at £6,021.38 (£3,022.45 in the Current Account and £2,998.93 in the Deposit Account). Although this is £1,508.18 lower compared with 2016/17 (£7,529.56), the finances are in a strong

position with 2017/18 routine income (£4,891.28) more than adequately covering routine expenditure (£2,431.67).

The Chairman thanked Mr. Perry for preparing the accounts.

The accounts were approved and will be submitted to the Charities Commission.

7. Village Hall Improvement Programme

See Chairman's Report

8. Any Other Business

Mr. A. Roger advised that:

- Storage of South Hills Nursery equipment was still an issue. It was agreed that equipment needed to be stored in units or under bench seating and larger items needed to be stored in the shed to the rear of the hall.
- Two bands are now using the hall for regular practice; each paying £20 / session.
- A number of folding chairs have been damaged. The stock needs to be checked and damaged chairs removed and replaced if necessary.

The Chairman advised that Sedgemoor and Semley PC had agreed to the relocation of the entrance to the car park, thereby increasing the size of the play area and making access easier for cars to the new car park.

9. Date of next Ordinary Meeting

To be advised, but in early 2019.

9. Date of next Annual General Meeting

To be advised, but after April 2019.

A.C. Duthie
Chairman - Village Hall Management Committee
January 22nd 2020